



Full Life Cycle Services

Cabezon Group is an innovative, life cycle grants management provider, offering a wide range of services and solutions to help your grant program reach its goals. Our services improve the efficiency of your program and ensure the best applicants are selected, improving grant performance and results.

Federal government agencies can struggle with effectively managing the large quantities of records, information and financial transactions within a grant program. Cabezon Group provides a high level of customer service, coupled with valuable tools, to effectively manage all phases of a grant program. We manage grant programs from policy guidance to application review to closeout processes. Every detail of the grant process is managed closely to ensure operations stay focused and program goals are achieved.

Our full-service, start-to-finish grants management capabilities include:

- Program guidelines for applicants
- Web-based interactive applicant tutorials
- Web site development
- Technical reviewer training
- Application file management
- Subject Matter Expert support
- Peer and technical review panel design and implementation
- Outreach and mentoring programs
- Real-time application scoring
- Online database management
- Grant award notification processes
- Grant performance reviews and closeout activities
- Grantee financial reviews
- Grantee technical assistance

Whatever the design of your grant program, Cabezon Group can adapt and add benefit.



Our Services

Application preparation phase

Planning is our strength and we know it leads to overall success. We provide complete program development support, including policy guidance. We help map out solutions and mechanisms that will streamline the management of grant applications.

Our in-house IT team can develop interactive Web sites and other electronic media, including Web-based tutorials to help educate grantees about the program. These tutorials increase the number and competitiveness of application submissions simplifying the screening and evaluation process for agency decision makers.

Cabezon Group can also build mentoring and outreach programs designed to promote the grants and educate the public, resulting in increased participation and knowledge within grantee communities.

Application review phase

Cabazon Group recruits Subject Matter Experts (SMEs) to assist in the development of training materials, and to conduct technical and peer review panel orientations, both onsite and via teleconference. This results in grant review participants who are better prepared, accomplishing more reviews for less costs and hassle, with better program outcomes.

We employ a suite of innovative grant management tools to help manage the review process. From tools designed to manage reviewer information to real-time scoring systems, our goal is to help processes move faster, more efficiently and reduce overall costs.

Grant award, performance and closeout

Cabazon Group SMEs review application files, providing clearly written evaluation reports and thoughtful analysis of data.

We also assist in preparing grant award announcements and contacting both successful and unsuccessful applicants. We offer a nationwide network of technical assistance staff and consultants to support grantee performance, and performance improvements using Web-friendly tools.

Highlighted Engagement

Federal Emergency Management Agency Assistance to Firefighters Grant (AFG) Program

Cabazon Group is instrumental in assisting with the management of the AFG program within the Federal Emergency Management Agency. The AFG Program awards one-year grants directly to fire departments and nonaffiliated emergency medical services (EMS) organizations to enhance their abilities with respect to fire and fire-related hazards. Cabazon Group. A total of \$2.75 billion in grants have been awarded since the program's inception, and the program receives an average of 25,000 applications a year. The program consists of multiple grants involving the management of applications submitted from all across the United States. In order to provide support, we deliver field and office staff to handle day-to-day inquiries, coordinate workshops throughout the United States, perform monitoring and close-out activities, records management, maintain the program Web site, build custom tools to manage peer review panels, and provide other logistical assistance helping agency staff concentrate on program policy and design, performance management and careful decision making.

Key Grants Management Service Clients

U.S. Department of Health and Human Services
Health Resources and Services Administration

U.S. Department of Homeland Security
Federal Emergency Management Agency

Contract Vehicles

- SBA 8(a) Program
- GSA IT Schedule 70 (GS-35F-06645)
- GSA AIMS Schedule, Group 541 (GS-07F-0463T, GS-07F-0464T)
- BPA – FEMA/DHS (HSFEHQ-07-A-0001)
- IDIQ – SAMHSA – Domains 9 & 10 (HHSS28332007000651)
- IDIQ – HHS Program Support Center (HHSP23320095609WC)

About Cabazon Group

Cabazon Group is an established 8(a) firm delivering professional services critical to the success of complex federal, state and local government programs. Our clients rely on our knowledge, creativity and in-house technical capabilities to provide insightful solutions that improve their programs at any phase. From concept to execution to post-program analysis, we turn policy into outcomes. In short, we are your policy outcome partner.

Contact Us

For more information about our Grants Management capabilities, please contact:

John Fisher | CEO

Phone: 240.786.9130 ext. 10

E-mail: john.fisher@cabezongroup.com